# INTERNAL QUALITY ASSURANCE CELL (IQAC)

A meeting of the Internal Quality Assurance Cell (IQAC) was held on 4th September 2025 at 2 O' clock at Conference Hall of L.R. College under the chairmanship of the IQAC Coordinator Dr. Neeraj Tewari to discuss matters related to upcoming Symposium.

## Agenda of the Meeting: -

1. Confirmation of minutes of the previous meeting.
2. Review of Action Taken Report of previous meeting.
3. To enhance the preparations for the symposium on Artificial Intelligence (AI).
4. To call upon a meeting of all faculty members so that the responsibility of each faculty member can be ensured.

## Proceedings of the Meeting: -

**Agenda-1:-**

The minutes of previous meeting held on $15^{th}$ July 2025 were circulated among all the members in advance. Since no corrections were suggested, the minutes hereby, are confirmed.

**Agenda-2:-**

The ATR of the first meeting was placed before the committee for review. The committee deliberated on the compliance status.

## Action Taken Report of the meeting held on $15^{th}$ July 2025

1. The composition of IQAC was revised and the following member was added to the then existing composition: - Dr. Neha Gupta (Faculty, Department of Chemistry)

2. The date of symposium on Artificial Intelligence was finalized as $18^{th}$ September 2025 to be conducted under the aegis of IQAC during the current academic session.

   **Status:** - Completed

**Agenda-3 &4: -**

Preparations for Symposium on Artificial Intelligence was reviewed. The members discussed the mode of Symposium. The composition of resource persons and guests was discussed.  Final schedule and the budget was taken up. The committee decided to call a meeting of faculty in entirety in the second week of September.

The meeting was attended by IQAC Coordinator and members:-

Dr. Neeraj Tewari - Coordinator

Dr. Chetna Mishra- Co-coordinator

Dr. Jaya Singh - Member

Dr. P.S. Chauhan - Member

Dr. Jitender Singh - Member

Dr. Ajit Singh - Member

Dr. Neha Gupta - Member

Mr. Bhudev Sharma - Member

Dr. Bhawna Garg  - Member

Muchukund Mishra - (Student Member)